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Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Chief for Operations

DATE: DEC 14 1953

FROM : Acting Chief, Supply Division

SUBJECT: Requisition Activity Report, 30 November thru 5 December 1953, inclusive.

REFERENCE: (a) Memo Acting Chief of Logistics, Subject: Performance and Activity Reports, dated 18 September 1953.

As requested by reference (a), the following information of weekly operations is submitted herewith:

REQUISITIONS

Balance Brought Forward.....	<u>131</u>
Received.....	<u>352</u>
Processed.....	<u>369</u>
Pending.....	<u>114</u>

Average time required to process requisitions..... 2 calendar days

25X1A9a

LO/SD/SCS/EFM:tcs (7 December 1953)

Distribution:

Orig. & 2 - Addressee
1 - SD
1 - SC Staff

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